The monthly meeting of the Cascade Township Board of Supervisors was called to order Tuesday, September 13, 2016 at 7:00 pm. followed by the pledge allegiance.

Supervisors present: Jeff Harris and Chad Hall

Secretary: Gloria Lewis

Others in attendance: Jim Welteroth, Patrick McNamee, Ronnie DiPalo, Joe Colucci, Larry Yaw, and Cheryl Yaw

Approval or Correction of August 9, 2016 meeting minutes as printed: Motion to approve the minutes made by Al, Second by Chad, all in favor.

Guests:

**REPORTS:**

**Treasurer’s Report**

Township Fund 8201 $209,030.39

State Fund 0401 $95,847.75

Sewer Checking 0101 $291.23

Act 13 Checking 5201 $5,266.00

2012 in Lue of CD 0460 $12,928.46

General Fund CC 8260 $103,501.20

Act 13 CD 2012 6361 $8,684.41

Act 13 CD 2013 4460 $217,608.80

Act 13 CD 2014 6362 $187,655.06

**EMS** – Notification from FEMA – paper work up-to-date

**Planning Commission** – No report

**COG – No report**

**Road master** **report –**

8/1 mowed Chapman and Kelly roads  
8/9  reinstalled Logue Hill and McNamee road sign , Cascade Twp. sign on Wallis Run,   
         Turned sign on Chapman, mowed grass and checked on bridge work  
8/11 Picked up barriers from bridge project and placed at cinder she'd  
          Put weights and bucket back on tractor, Burned papers.  
8/18  Picked up metal plates for F450 bed at Logue's  will be installed this month.  
            Checked on Chapman road  
8/19,26. Mowed and weed waked  
  
Will set up delivery of 2 loads of salt and 3 loads of antiskid for this month.  
  
McNamee and Chapman are videotaped

Received a form from Nick Hawkins : APPENDIX V, LETTER FROM APPLICANT TO MUNICIPALITY AND COUNTY TO SATISFY ACTS 14,67,68,AND 127.  
   Purpose of this notice is to inform Twp. of the intent to submit an application to DEP for work on slacks run stream bank.

Lisa needs another plate for F450 from Logue Industries, gave details to Jeff Harris.

**Webmaster report** – no report

**Registration of Property** – Estate of Charles H. Stewart, JR. to James H. Rogers, Jr. & Gregory C. Stewart undivided one-twenty-fourth (1/24) interest Parcel No. #06-19-104

**Permits**: Dwight Lewis Lumber Co, INC. logging – Permit No.#062016-036

Sullivan, Rosemary – Tom McCracken logging – Permit No.#062016-037

**Certificates of Occupancy/Approval:** no report

**Drilling Notices**: None

**Correspondence**:

* IRS received letter August 15, 2016 regarding overpayment of Form 941 for June 2016.
* Garth Everett’s office information grants for **PA Small Water and Sewer** program accepting applications until 10/31/2016
* **Communication Skills Training** for Women sponsored by CareerTrack November 10th at the Holiday Inn for $49 registration fee
* Right-to-Know Request from Signature Information Solutions, LLC for March, April, May, June, and July tax records
* **Zoning Administration Course** Thursday September 22, 29, and October 6 at the Lysock View Complex – first time offered in Lycoming County. Beneficial for zoning officers and members of zoning hearing boards. PMPEI Course 3-session in depth – registration fee $100 (return application form and fee payable to PSAB).
* **Superior Plus Energy Services** update information: contact, email, phone, and appropriate credit limit – Authorization for Pre-Authorized Payments and Commercial Credit Application & Agreement
* **Social Media Marketing Conference** $149 CareerTrack in Williamsport, on October 27, 2016
* **Notice of Suspension of Coverage** to order current Labor Law Poster 2016
* **Rovendale Times** end of summer sale flyer
* **PennDOT LTAP** Special Training for Bridge Maintenance and Inspection (Municipal Training Course) Wednesday, September 21, 2016 from 8 am to 2 pm at Woodward Township Fire Hall (FREE) Registration call 570-320-2130 or [www.ltap.state.pa.us](http://www.ltap.state.pa.us)
* **Workers’ Compensation Law and Practice** Seminar November 2, 2016 in Scranton, PA cost $339
* **PSATA Unemployment Compensation Group Trust 2016 Ballot for Election of Trustee** return by October 21, 2016

**Old Business**:

* IRS continuation of review Form 940 for Dec. 31, 2012
* Berm Spraying – Lisa did attend the class on September 12, 2016
* Meeting change notice for newspaper of December 13th to 6th to be submitted, include November 9th (due to election), December 20th year end meeting, November 29th work session
* Audit – adjusting entries for closure of financial audit 2015 pending – Gloria will call Baker Tilley to follow up on status of adjusting entries. Response Baker Tilley will get with Becci Stugart with adjusting entries in September.
* Joe Colucci gave a report regarding the progress of the Kelly Rd Bridge Replacement Project.

**New Business**:

* Guild (Exede) Internet Service – Satellite service, installation is free. Service is electronically paid via debit or auto pay checking account. Includes Data usage of 10 GB, 12 mbps download, 3 mbps upload for cost of $59.99 a month. Modem fee of $10 a month (lease), or purchase modem for $199.99 for 30 months, or purchase modem for $299.00 with no extra monthly fee for the duration of the account (forever). Satellite usage is limited to a certain amount, once the capacity is reached no other users are permitted on the satellite. The only way a new user is permitted is when a customer drops their account. Data is monitored, when 10 GB of data are used charges for over data limit, and processing will be slower. **Action:** **Request a representative attend a work session to gather more information on the satellite service.**
* Zito Media – pursuing information on if service can be provided in the township building. **Note: no service available in the area of the township building.**
* Discussed 90 degree turns – Bieber’s pond area (2), widening the turns.
* Discussed future ambulance service coverage for Cascade Township residents. **Action** **– supervisors need notification from Trout Run Ambulance Service concerning coverage of Cascade Township Residents. Supervisors will submit a letter to Trout Run Ambulance Service**
* Resolution for Posting & Bonding of Township Roads –
  + **Resolution 16-2** **Expenses in carrying out administration of Road Weight Restriction Ordinance – Fee schedule updated. Chad Hall made a motion to approve, Jeff Harris second the motion, all in favor.**
* Bassett Engineering 2016 Lycoming County Small Bridge Inspection Program – Logue Hill Road (T-180) over Joe Gray Run, Cascade Twp. Page 6 of 6 notes recommendations to retard further deterioration: Immediate Repairs needing prompt action – NONE, Short term repairs needing completion within 2 years, and Long Term Repairs noted on page 6 of 6 in report. Overall structure condition rating is fair. **Action**: **Supervisors gave the Bassett Engineering Report to Scott Hunter (McTish) to price out and advertise of bidding this project for 2017.**
* Letter approved and signed by the Cascade Board of Supervisors for Kelly Rd. residents regarding apology for the delay of Kelly Rd Bridge Replacement Project.

**Dates to Remember**:

Work Session: October 4, 2016

Supervisors meeting: October 11, 2016

Checks Reviewed and Signed: Chad made a motion to pay the bills, Jeff second the motion, all in favor.

Meeting Adjourned at 8:10 PM: Chad made the motion to adjourn, Jeff second it, all in favor.

Respectfully Submitted,

Gloria Lewis, Secretary

Jeff Harris \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Al Evans \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chad Hall \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_