

# CASCADE TOWNSHIP

ORGANIZATIONAL MEETING & JANUARY MONTHLY MEETING

JANUARY 3, 2022

The Organizational Meeting and January monthly meeting of Cascade Township was called to order Monday, January 3, 2022 at 7:00 PM followed by the pledge of allegiance.

Supervisors present: Jeff Harris, Chad Hall, and Joe Colucci

Secretary: Gloria Lewis

Jeff nominated Joe as the temporary chair, all in favor. Joe appointed Chad as supervisor for the term of January 1, 2022 to December 31, 2023, all in favor. Joe appointed Gloria as temporary secretary, all in favor. Joe nominated Jeff as the Chairman, Chad second, all in favor. Jeff nominated Chad as Vice-Chairman, Joe seconded the motion, all in favor. Joe appointed Gloria as Secretary/Treasurer, Chad second the motion, all in favor. Chad made a motion to accept all decisions, Jeff second the motion, all in favor. At the end of the meeting, temporary secretary gave the newly appointed secretary the notes to incorporate in her minutes.

| Position                               | Nomination   | First | Second | Wage/Salary  | All in Favor |
|--|--|-------|--------|--|--------------|
| Supervisors                            | See above  |       |        | \$1,450/yr.  | Yes          |
| Secretary/<br>Treasurer                | Gloria Lewis   | Joe   | Chad   | \$660/Monthly Salary<br>during Crisis \$25 hr.                         | Yes          |
| Roadmaster/Road<br>Foreman             | Lisa Johnson   | Jeff  | Chad   | \$27.00/hr.  | Yes          |
| Road Crew/ Laborers                    | Machine Operator- Dan<br>Belzer<br>Laborer –                               | Jeff  | Chad   | \$19.00/hr. – operator<br>\$17.60/hr. - laborer                        | Yes          |
| Legal Counsel                          | Scott T. Williams  | Jeff  | Chad   | \$100/hr   | Yes          |
| Emergency<br>Management<br>Coordinator | Joe Colucci  | Jeff  | Chad   | \$25/per mtg.<br>+mileage/Training \$28<br>hr. /During Crisis \$28/hr. | Yes          |
| Vacancy Board                          | Brenda Hall  | Jeff  | Joe    | Volunteer  | Yes          |
| Auditors                               |  |       |        | \$10/hr.   |              |
| Planning Commission<br>Board           | Chris Logue, Jeff Harris, Chad<br>Hall, Joe Colucci, William<br>Brooks III | Jeff  | Joe    | Volunteer  | Yes          |
| Township Engineer                      | Dewberry Engineer – Scott<br>Hunter  | Jeff  | Chad   |  | Yes          |
| PSATS Convention<br>Delegate           | Township Employee  | Jeff  | Chad   |  | Yes          |
| Banking                                | Muncy Bank & Trust   | Jeff  | Chad   |  | Yes          |
| Tax Collector                          | Lycoming County Treasurer  | Jeff  | Chad   | \$1.50 Per bill + expenses   | Yes          |
| Construction<br>Inspector              | Joe Colucci  | Jeff  | Chad   | \$28/hr.   | Yes          |
| Insurance Carrier                      | DGK  | Jeff  | Chad   |  | Yes          |
| Webmaster                              | Gloria Lewis   | Jeff  | Chad   | \$20/hr  | Yes          |

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|                 |                |      |      |                       |     |
|-----------------|----------------|------|------|-----------------------|-----|
| Code Inspection | Dushore Office | Jeff | Chad |                       | Yes |
| SEO Services    | Jamie Nolan    | Jeff | Chad | Fee scheduled Per SEO | Yes |

1. Cascade Township Real Estate and Fire Tax Rates – no change.
2. Supervisors: \$20.00 hr. for work sessions or other meetings in a supervisor capacity. **Jeff made a motion to appoint all supervisors as road crew, Chad second the motion, all in favor.**
3. DGK continuation certificate of Treasurer Bond - \$350,000 from January 3, 2022 to January 3, 2023.
4. The Internal Revenue Service set the standard mileage rate for 2022 at \$0.585 per mile.

Secretary will place a legal notice in the Williamsport Sun-Gazette announcing the following meeting dates for 2022:

### Cascade Township 2022 Meeting Dates

Planning Commission at 6:30 pm

Board of Supervisors at 7:00 pm

Meetings are held in the Cascade Township Office,  
1456 Kellyburg Road, Trout Run PA 17771

February 15, March 8, April 12, May 10, June 14, July 12, August 9,  
September 13, October 11, November 15, December 13, Year End Dec. 27.

Planning Commission meetings: Feb, Apr, June, Aug, Oct, Dec

Supervisor Work Nights: 2/1, 3/1, 4/5, 5/3, 6/7, 7/5, 8/2, 9/6, 10/4, 10/18 (Budget), 11/1, 12/6

Jeff made a motion to approve the above dates for 2022, Chad second the motion, all in favor.

### January regular monthly meeting started at 7:30 pm

Approval or Correction of December 14, 2021, and Dec. 29, 2021 meeting minutes as printed:  
Motion to approve the minutes made by Chad, Seconded by Jeff, all in favor.

### TREASURER’S REPORT –

|                      |              | Cleared Debits     | Cleared Credits |
|----------------------|--------------|--------------------|-----------------|
| General Fund 8201    | \$545,882.48 | \$7,373.05         | \$18,200.40     |
| State Fund 0401      | \$108,518.38 | 0                  | \$23.04         |
| Sewer Checking 0101  | \$967.03     | \$226.47           | \$226.47        |
| Act 13 Checking 5201 | \$309,404.79 | \$3,520.00         | \$66.34         |
| American Rescue Plan | \$20,857.66  | 0                  | \$4.43          |
| General Fund CD 8260 | \$113,963.36 | Matures 01/07/2023 |                 |

**EMA** – Joe will meet with DEP at Slacks Run 1/4/2022

**PLANNING COMMISSION** – no report

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COG REPORT – no report

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## ROADMASTER REPORT –

- ✓ Dec. 9-18<sup>th</sup> Treat roads w/anti-skid, clean up trees on roads, rebuild well pit
- ✓ Dec. 19-25<sup>th</sup> Take 350 to Opps & Pick up, make ditch for garage drain, letter on trucks, fill ruts at Boatman & Twp. install curve road signs by range, extension hose on diesel pump, adjust chains on plows. Mix anti-skid: salt & cinder
- ✓ Dec. 26-27<sup>th</sup> Salt & Cinder

Note – Huff's yard needs fixed when possible – end of Frymire Rd.

**WEBMASTER REPORT** – Post 2022 meeting dates, post unapproved year end meeting, create tabs for 2022 agenda and minutes.

**REGISTRATION OF PROPERTY** – none

**PERMITS** – none

## CERTIFICATES OF OCCUPANCY/APPROVAL –

- Ly/CA 21-0008 at 27 Nursery Lane – Owner Roberta Jameson

## Codes Permit –

- Ly/CA 21-00100 at 118 Matthews Rd, 17 Roof Mounted Solar Panels
- Ly/CA 21-0011 at 2061 Slacks Run – Install mobile home

**DRILLING NOTICES** – None

## CORRESPONDENCE –

- **PSATS** – updated members in 2022
- **Range Resources** – Lewis Twp. Proposed well site Cornwall Bear 1H,5H,6H; Cornwall Turkey 4H,7H

## OLD BUSINESS –

- **EMS Consolidation** – Joe call solicitor to pick up where he left off with plan. Need a 3 yr. agreement.
- **Land Development** – met with Scott Hunter, driveway excavation, pond, building (60x60).
- **Chapman Rd.** – PennDot to put bid together to guiderail placement.

## NEW BUSINESS –

- **Annual Donation – Fire Depts.** Chad made a motion to donate \$6,000 to Plunketts Creek Twp. Fire Dept and Trout Run Fire Dept., Joe second the motion, all in favor.
- **Bids for Jan. 1, 2022** - \$11,800 without any formal bidding, \$11,800 to \$21,900 require at least three written or telephone quotes, over \$21,900 require advertised bidding.

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- **Board of Elections** – Appointment of Chad Hall as supervisor for January 1, 2022 to December 31, 2023 – done at organizational meeting January 3, 2022. Contacted Forest Lehman at Board of Elections regarding Chad’s appointment as supervisor.

**Dates to Remember:**

Supervisors work night: February 2, 2022

Monthly meeting: February 9, 2022

Checks reviewed and signed: Chad made a motion to pay the bills, Jeff seconded the motion, all in favor.

The meeting adjourned at 8:45 pm. Chad made the motion to adjourn, Joe seconded, all in favor.

Respectfully submitted,

Gloria Lewis, Secretary

Jeff Harris\_\_\_\_\_

Chad Hall\_\_\_\_\_

Joseph Colucci\_\_\_\_\_