

CASCADE TOWNSHIP

Organizational Meeting & January Monthly Agenda

January 6, 2025

The Organizational Meeting and January monthly meeting of Cascade Township was called to order Monday, January 6, 2025 at 6:30 PM followed by the pledge of allegiance.

Supervisors present: Jeff Harris, Chad Hall, and Joe Colucci
 Secretary/Treasurer: Gloria Lewis

1. Jeff nominated _____ as the temporary chairperson, _____ second the motion.
- 2.. _____ was appointed as temporary secretary.
3. _____ nominated _____ as the Chairman and _____ seconded the motion.
4. _____ nominated _____ as the Vice-Chairman and _____ seconded the motion.
- 5.. _____ appointed _____ as Secretary/Treasurer, _____ second the motion.

Approve all motions and appointments as written, all in favor. The decisions were all unanimous. At the end of the meeting, temporary secretary _____ gave the newly appointed secretary the notes to incorporate in her minutes.

Position	Nomination	First	Second	Wage/Salary	All in Favor
Supervisors				\$1,400	
Secretary/Treasurer				\$700 monthly Salary/during Crisis \$25.75 hr.	
Roadmaster/Road Foreman				\$27.75 hr.	
Road Crew/ Laborers	Road Crew Machine Operator, Laborer			\$20.15 hr. Operator \$18.25 hr. Laborer	
Legal Counsel	Scott T. Williams			As billed	
Emergency Management Coordinator	Joe Colucci			\$50.00 per mtg. +mileage/During Crisis \$29.75 hr.	
Vacancy Board	none			Volunteer	
Auditors	none			\$18.00 hr.	
Planning Commission Board	Chris Logue, Jeff Harris, Chad Hall, Joe Colucci, William Brooks IV			Volunteer	
Township Engineer	Dewberry Engineer			As billed	
PSATS Convention Delegate	Joe Colucci			Expenses paid to attend	
Banking	Journey Bank				
Tax Collector	Lycoming County Treasurer Office – 12/31/2025			As billed	
Construction Inspector	Joe Colucci			\$29.75 /hr.	
Insurance Carrier	DGK			As billed	
Webmaster	Gloria Lewis			\$21.25 /hr.	
SEO Services	Jamie Nolan			Fee Schedule available	

✓ Cascade Township Real Estate and Fire Tax Rates – no change.

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- ✓ Supervisors: \$20 hr. for work sessions or other meetings in a supervisor capacity.
- ✓ DGK continuation certificate of Treasurer Bond - \$350,000 from April 15, 2024 to April 15, 2025.
- ✓ The Internal Revenue Service set the standard mileage rate for 2025 at \$0.70 per mile.

Secretary will place a legal notice in the Williamsport Sun-Gazette announcing the following meeting dates for 2025:

Cascade Township 2025 Meeting Dates
 Planning Commission at 6:30 pm
 Board of Supervisors at 7:00 pm
 Meetings are held in the Cascade Township Office,
 1456 Kellyburg Road, Trout Run PA 17771
 Jan. 14, Feb. 11, March 11,
 April 8, May 13, June 10,
 July 8, Aug. 12, Sept. 9,
 Oct. 14, Nov. 11, Dec. 9
 Year End Dec.

Planning Commission meetings: Feb, Apr, June, Aug, Oct, Dec
 Supervisor Work Nights: 2/4, 3/4, 4/1, 5/6, 6/3, 7/1, 8/5, 9/2, 10/7, Budget 10/21, 11/5, and 12/2.

January regular monthly meeting

Approval or Correction of December 10, and Dec. 19, 2024 meetings minutes as printed: Motion to approve the minutes made by _____, second by _____, all in favor.

TREASURER’S REPORT –	Balance	Cleared Debit	Cleared Credits		
Bank Statements info December 31, 2024					
Township Fund 8201	\$117,494.16	\$3,974.67	\$10,620.90	4.2%	
State Fund 0401	\$238,946	0	\$322.26	4.2%	
Sewer Checking 0101	\$967.03	0	0		
Act 13 Checking 5201	\$88,513.80	\$124,807.47	\$96,450.53	4.2%	
CD#1893 GF	\$217,476.85		\$2,809.78	5.35%	3/9/2025
CD#1907 GF	\$217,476.85		\$2,809.78	5.35%	3/9/2025
CD#1915 GF	\$108,738.41		\$1,404.89	5.35%	3/9/2025
CD#1923 GF	\$108,738.41		\$1,404.89	5.35%	3/9/2025
CD#1931 ACT 13	\$271,846.07		\$3,512.24	5.35%	3/9/2025
CD#3148 Act 13	\$90,000	4.75%	Mature 7/2025		

Total CD Investments = \$

EMA –

PLANNING COMMISSION – no report

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COG REPORT – no report

ROADMASTER REPORT –

Dec. 1st – 7th Plow & Cinder & Salt where needed, clean up building

Dec 11th – 14th Check roads

Dec. 15th – 21st Plow & Salt, clean up, some maintenance on trucks

Dec. 24th – 29th Plow & Salt, F550 Gas truck problems, check roads, clean up debris

Road Issues - none

Vehicle issues - none

Equipment issues – plow repair F550 Gas

WEBMASTER – Enter Year End agenda, unapproved December Meeting Minutes, Organizational Agenda, January Monthly Agenda, create tabs for agenda and minutes for 2025

REGISTRATION –

- 06-211-135.B Frank R. Walther to Grant William Roupp

PERMITS – none

CERTIFICATES OF OCCUPANCY/APPROVAL – none

CODES – none

DRILLING NOTICES – None

CORRESPONDENCE –

- LIVIC Civil Engineering Services - pamphlet
- Groff Tractor & Equipment – Billing finance charges begin January 1, 2025 if not paid by due date
- PA General Energy Company, LLC – Proposed well bore to be located at COP Tract 726 PAD A in Plunketts Creek Township – WELL #2832

OLD BUSINESS – none

NEW BUSINESS –

- **2025 PSATS Educational Conference & Exhibit Show May 4-7, 2025.** Voting delegate for the 2025 Convention
- **Election Dates as follows:** May 20, 2025 Municipal Primary, November 4, 2025 Municipal Primary. May 19, 2026 General Primary, November 3, 2026 General Primary
- **Ordinance for Supervisors Cascade Township – ORDINANCE XXVII**
- **Bidding Threshold for 2025 is as follows:** 1) Goods or Services that will cost **\$23,800** or greater for a calendar year requires public bidding. 2) Goods or services that will cost between **\$12,900 and \$23,800** for a calendar year requires at least three written or telephonic quotes (documented). 3) Goods or services that cost less than **\$12,900** for a calendar year can be purchased without any formal bidding or quotes.
- **Lycoming County Treasurer's Office –** Appointed Tax Collector for Cascade Township term is 1/1/2024 to 12/31/2025 as no one on the 2023 Ballot for Tax Collector.
- **Set up Marcellus Shale (Act13) as a new company in QuickBooks 2025**

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- **William Hand Hose EMS** – list of 2025 Officers and list of calls for last quarter of 2024
- **Plunketts Creek Township Fire Dept** – 2025 Budget and financial report for 2024
- **Journey Bank interest on checking accounts** – 4.2% for 1st quarter 2025. Bank will review interest rates each quarter.
- **Costars 2025-2026 New Salt Contract** – Due by March 1, 2025. Need to purchase 60% of contract dates.
- **Act 10 of 2024 – Resolution to increase Auditors Pay approved by Gov. Josh Shapiro** – if in 2025 Municipal Election for Auditors – The Board of Supervisors must pass a Resolution to Increase Auditors wages from \$10 to \$18.

Dates to Remember:

Supervisors work night: February 4, 2025

Monthly meeting: February 11, 2025

Checks reviewed and Signed: _____ made a motion to pay the bills, _____ seconded the motion, all in favor.

The meeting adjourned at _____ PM _____ made the motion to adjourn, _____ seconded, all in favor.

Respectfully submitted,

Gloria Lewis, Secretary

Jeff Harris _____

Chad Hall _____

Joe Colucci _____