

CASCADE TOWNSHIP

Organizational Meeting & January Monthly Agenda

January 3, 2023

The Organizational Meeting and January monthly meeting of Cascade Township was called to order Tuesday, January 3, 2023 at 7:00 PM followed by the pledge of allegiance.

Supervisors present: Jeff Harris, Chad Hall, and Joe Colucci

Secretary/Treasurer: Gloria Lewis

1. Jeff nominated _____ as the temporary chairperson, _____ second the motion.
2. _____ was appointed as temporary secretary.
3. _____ nominated _____ as the Chairman and _____ seconded the motion.
4. _____ nominated _____ as the Vice-Chairman and _____ seconded the motion.
5. _____ appointed _____ as Secretary/Treasurer, _____ second the motion.

Approve all motions and appointments as written, all in favor. The decisions were all unanimous. At the end of the meeting, temporary secretary _____ gave the newly appointed secretary the notes to incorporate in her minutes.

Position	Nomination	First	Second	Wage/Salary	All in Favor
Supervisors				\$1,450/yr.	
Secretary/Treasurer				\$660.00 Monthly Salary/during Crisis \$25 hr.	
Roadmaster/Road Foreman				\$25.75/hr.	
Road Crew/ Laborers	Road Crew Machine Operator, Laborer			\$19.00 hr. Operator \$16.75 hr. Laborer	
Legal Counsel	Scott T. Williams			\$100/hr.	
Emergency Management Coordinator	Joe Colucci			\$25/per mtg. +mileage//During Crisis \$28/hr.	
Vacancy Board				Volunteer	
Auditors				\$10/hr.	
Planning Commission Board	Chris Logue, Jeff Harris, Chad Hall, Joe Colucci, William Brooks III			Volunteer	
Township Engineer	Dewberry Engineer				
PSATS Convention Delegate					
Banking	Muncy Bank & Trust				
Tax Collector	Lycoming County Treasurer Office			\$1.50 per bill plus expenses	
Construction Inspector	Joe Colucci			\$28/hr.	
Insurance Carrier	DGK				
Webmaster	Gloria Lewis			\$20/hr.	
SEO Services	Jamie Nolan			Fee Schedule available	

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- ✓ Cascade Township Real Estate and Fire Tax Rates – no change.
- ✓ Supervisors: \$20 hr. for work sessions or other meetings in a supervisor capacity.
- ✓ DGK continuation certificate of Treasurer Bond - \$350,000 from April 15, 2022 to April 15, 2023.
- ✓ The Internal Revenue Service set the standard mileage rate for 2023 at \$0.655 per mile.

Secretary will place a legal notice in the Williamsport Sun-Gazette announcing the following meeting dates for 2023:

Cascade Township 2023 Meeting Dates
Planning Commission at 6:30 pm
Board of Supervisors at 7:00 pm
Meetings are held in the Cascade Township Office,
1456 Kellyburg Road, Trout Run PA 17771

Jan. 3, 2023

Feb. 14, 2023

March 14, 2023

April 11, 2023

May 9, 2023

June 13, 2023

July 11, 2023

Aug. 8, 2023

Sept. 12, 2023

Oct. 10, 2023

Nov. 14, 2023

Dec. 12, 2023

Year End Dec. 28, 2023

Planning Commission meetings: Feb, Apr, June, Aug, Oct, Dec

Supervisor Work Nights: 2/7, 3/7, 4/4, 5/2, 6/6, 7/5, 8/1, 9/5, 10/3, Budget 10/24, 11/6, and 12/5.

January regular monthly meeting

Approval or Correction of December 13, and Dec. 27, 2022 meetings minutes as printed:
Motion to approve the minutes made by _____, second by _____, all in favor.

TREASURER'S REPORT –	Balance	Cleared Debits	Cleared Credits
Bank Statements info December 31, 2022			
General Fund 8201	\$583,645.85	\$11,969.08	\$9,192.94 2.25%
State Fund 0401	\$140,133.25	0	\$267.28 2.25%
Sewer Checking 0101	\$967.03	\$1,000.00	\$1,000.00
Act 13 Checking 5201	\$418,268.90	\$8,495.00	\$807.70 2.25%

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American Rescue Plan 6070	\$2,867.23	0	\$5.47	2.25%
General Fund CD 8260	\$117,616.20	Matures 01/7/2023	3.18%	

EMA –

PLANNING COMMISSION – no report

COG REPORT –

ROADMASTER REPORT –

12/1 to 12/16: Put spinners on truck for plow hook-up on diesel F550, Plow & treat roads, Keystone installed radio on truck, tree removal

12/20 to 12/30: Cog meeting, Take F550 (Gas) to Sunbury Motors, Plow & treat roads, check roads, pressure wash all vehicles, clean out building, paperwork

Road Issues -

Vehicle issues -

Equipment issues -

WEBMASTER – Upload Dec. unapproved minutes, January Organizational/monthly meeting agenda, 2023 Adopted Budget, set up pages for 2023 agendas and meeting minutes, and post 2023 meeting dates.

REGISTRATION – none

PERMITS - none

CERTIFICATES OF OCCUPANCY/APPROVAL – none

DRILLING NOTICES – None

CORRESPONDENCE –

- **PSATS** December News Bulletin, 2023 Conference – April 23 – 26, 2023. (Registration open Jan. 10, 2023), Farm Show – Jan. 11, 2023. (Public Officials Day Brunch at 11 am. Call 717-763-0930)
- **Seneca Resources -** Gamble Twp. – Proposed drilling Gamble Pad J
- **EQT –** renew well permits for Plunketts Creek Twp. Mallory C31H
- **Census –** Construction Progress Reporting Survey State and Local Governments

OLD BUSINESS –

- **Land Development**
- **Banzhaf – Old Slacks Run Project**

NEW BUSINESS –

- **Annual Donations to fire departments –**
- **Audit –** Baker Tilly engagement letter for approval. Rate \$5,995 to \$6,245 for the audit, \$165 for any technical assistance.
- **Bidding guidelines for 2023 -** \$12,200 without any formal bidding, \$12,199 to \$22,500 require at least three written or telephone quotes documented, over \$22,500 require advertised bidding.
- **Investing**
- **Roof Quote –**
- **Voter Services –** 2023 Ballot information regarding tax collector

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Dates to Remember:

Supervisors work night: February 7, 2023

Monthly meeting: February 14, 2023

Checks reviewed and Signed: _____ made a motion to pay the bills, _____ seconded the motion, all in favor.

The meeting adjourned at _____ PM _____ made the motion to adjourn, _____ seconded, all in favor.

Respectfully submitted,

Gloria Lewis, Secretary

Jeff Harris _____

Chad Hall _____

Joe Colucci _____

DRAFT