The monthly meeting of the Cascade Township Board of Supervisors was called to order Tuesday, February 14, 2017 at 7:00 pm. followed by the pledge allegiance.

Supervisors present: Jeff Harris, Chad Hall, and Al Evans JR.

Secretary: Gloria Lewis, Treasurer: Becci Evans

Others in attendance: Joe Colucci, Lisa Johnson

Approval or Correction of Organizational and January 3, 2017 monthly meeting minutes as printed: Motion to approve the minutes made by Chad, Second by Al, all in favor.

**REPORTS:**

**Treasurer’s Report**

Cleared Debit Dec. Cleared Credits Dec.

Township Fund 8201 $170,390.90 $196,784.04 $15,827.56

State Fund 0401 $56,364.39 $12,491.12 $28.45

Sewer Checking 0101 $910.00 0 0

Act 13 Checking 5201 $5,266.00 0 0

2012 DCNR CD 0460 $12,986.64

General Fund CC 8260 $103,966.96 0

Act 13 CD 2012 6361 $8,714.98 0 renewal date: 7/9/2017

Act 13 CD 2013 4460 $218,484.02 0 renewal date: 7/3/2017

Act 13 CD 2014 6362 $188,315.50 0 renewal date: 7/7/2017

\*Note Becci reported audit information has been delivered to Baker Tilly Virchow Krause, LLP

**EMS** – Joe updated info from October 21, 2016 FEMA. Joe, AL and Becci will attend financial meeting with FEMA on Thursday, February 16, 2017 at Lycoming County Farm Complex on detailing criteria on reimbursements and detailing project reporting. Joe recognized Al, Becci, and Lisa on gathering details necessary to finalize FEMA reporting process for submission.

**Planning Commission** – no report

**COG –**

Meeting was called to order on Tuesday 1/17/17  
Roll call..   
Election of officers. I will post new officers in next month's report   
2017 dues were voted to be the same as previous   
Approved September 20 2016 meeting minutes   
Approved Financial report copy provided  
Appointed 2017 auditors will post names in next month's report  
Appointed 2017 solicitor. Will post name in next month's report   
2017 meeting dates are as follows:  
Feb 21, March 21, April 18, May 16, June 20, July 18, Aug 15, Sept 19, Oct 17, Nov 21, Dec 19.  
2017 stone, seal coating and paving bid forms provided  
Meeting adjourned 8pm

**Road master** **report –**

Report for January   
1st salt and cindered the roads  
3rd salt and cinders, cleaned tractor and trucks,   
4th put 550 plow back together and worked on the spreader for the 450, loose chain pops off  
6th Plowed, salt and cinders   
9th checked roads. Put some salt down  
10th Plowed, salted, flood paperwork   
11th plowed & salted  
12th salt and cinders  
13th salted pavement. Black ice  
15th checked roads  
16th salted and cindered icy spots  
17th salted icy spots  
23rd Salted roads  
24th Plowed and salted and cindered   
24th flood paperwork  
25th Checked roads cindered icy spots  
31st Plowed salted and cindered roads, flood paperwork

**Webmaster report** – 2016 complete. Baker Tilley used website for meeting minutes.

**Registration of Property** –

* Transfer of Honora Popper and Gabriel Popper to Poppy McFarley Limited Liability Company tax parcel no: 06-221-128 and 06-211-141
* Transfer of Christa Alexander to Jathan Innerarity and Ashley Innerarity tax parcel no: 06-232-119
* Transfer of Catherine Celani and Robert Celani to Frank Walther Jr tax parcel no: 06-221-131
* Transfer of Brenda C. Deljanovan and Robert T. Deljanovan to Robert T. Deljanovan tax parcel no: 06-211-100 C

**Permits – None**

**Certificates of Occupancy/Approval: none**

**Drilling Notices**:

* Renewal notice for well pad 14-270-118 Pad Name: Gable Pad C, located in Gamble Township
* Renewal notice for Red Run Mountain 736-1H, 2H, 3H, 4H, 5H, 6H for two-year renewal McIntyre Township

**Correspondence**:

* Lycoming County has opening on **County Zoning Hearing Board**, need to fill the vacancy. Interested parties contact Kurt Hausammann Jr. AICP 570-320-2132
* Review **Planning and Community Development** information and update as needed.
* **Board of Elections Important dates for filing petitions**:
  + February 9th petitions and associated filing documents available
  + February 14th first day petitions can be circulated and signatures obtained
  + March 7th Last day petitions can be circulated. Petitions must be filed by 5 pm. – statutory deadline
  + May 16th Election Day
  + **Jeff Harris and Sandra McNeil terms end 12/31/2017**
* **Leadership, Team-Building & Coaching Skills** for managers and supervisors in Williamsport, MARCH 27TH $249 per person
* **Careertrack.com** training for Human Resources $149 on 3/19/2017, Dealing with Difficult people $99 on 4/26, 2017
* **NBI Workers Compensation from A to Z** training in Scranton, PA. on April 24 & April 25, 2017 for $575
* **DCED comprehensive training for Elected Auditors** $80 – Feb 9 (Bethlehem), Feb. 15 (Bedford), Feb. 16 (Exton) or Feb 23, 2017 (Greensburg).
* **HRI new contact: John Cosgrove, Regional Manager** for Asphalt pricing & purchasing
  + Phone number: 570-326-9031 x6765
  + Cell phone: 570-394-3191
  + Email: [icosgrove@hriinc.com](mailto:icosgrove@hriinc.com)
* **Fred Pryor Seminars** – Leadership, Team-Building &n Coaching Skills in Williamsport, on March 27, 2017 @$249
* **Plunketts Creek Township** – notice of where fire tax monies were spent from Cascade Township for 2016 and approved 2017 budget for Plunketts Creek Twp. Fire Dept.
* **US Census Bureau** – notice of July 2017 invite to participate in the 2020 Census Local Update of Census Addresses Operation (LUCA).

**Old Business**:

* IRS continuation of review Form 940 for Dec. 31, 2012
* Future ambulance service

**New Business**:

* **Pleasant Stream** – follow up for ownership
* **Lycoming County DPS** – Letter of Concurrence needs accepted or not for:
  + Lycoming County Resource Management Services petitioning for FCC license of a repeater radio frequency 156.195 MHz for the vicinity of Allenwood, PA. Lycoming County. HOLD
* **West Branch Council of Governments** notice to submit names of Cascade Township’s voting member and alternate member for 2017 on municipal letterhead. Al voting member and Chad alternate member for 2017.
* **Audit from Molinari Oswald LLC for Mid-State Paving** regarding balance due on Kelly Rd Bridge Project. Jeff gave info to Scott (McTish) he will talk to Mid-State Paving. All financial obligations have been met.
* **Anadarko Close Out Letter –** needs signed and transmitted to Anadarko by March 1, 2017.
* **PENNDOT notice of local bridge inspection in Cascade Township** from April 2017 to March 2018: **T-635 Kelly Rd**
* **PSATS UC Group Trust** – notice all 4 qtrs. For 2016 not paid – due by March 31, 2017. Secretary to call for information.
* **Wage increase for Road Crew Foreman. Al made a motion to increase Road Crew Foreman’s hourly wages by $4 per hour. Starting February 2017 Road Crew Foreman’s hourly rate will be $19 per hour. Chad second the motion, all in favor.**
* **Auditors –** secretary to place advertisement in Sun-Gazette to Cascade Township residents looking for auditors for the township.
* **Stone Bid through COG –** Al working on stone bid, COG will do advertising for bid, and pricing through COG.
* **Agility agreement with PENNDOT –** Al working on details for tar and chip with PENNDOT

**Dates to Remember**:

Supervisors work night: March 7, 2017

Supervisors Monthly Meeting: March 14, 2017

*Checks reviewed and Signed: Al made a motion to pay the bills, Chad seconded the motion, all in favor.*

*The meeting adjourned at 9:00 PM. Al made the motion to adjourn, Chad seconded, all in favor.*

*Respectfully Submitted,*

*Gloria Lewis, Secretary*

*Jeff Harris \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Al Evans \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Chad Hall \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*