The monthly meeting of the Cascade Township Board of Supervisors was called to order Tuesday, August 9, 2016 at 7:00 pm. followed by the pledge allegiance.

Supervisors present: Jeff Harris, Al Evans Jr., and Chad Hall

Secretary: Gloria Lewis, and Treasurer: Becci Stugart

Others in attendance: Carol McNamee, Charles McNamee Ronnie DiPalio, and Joe Colucci

Approval or Correction of July 12, 2016 meeting minutes as printed: Motion to approve the minutes made by Al, Second by Chad, all in favor.

**REPORTS:**

**Treasurer’s Report**

Township Fund 8201 $177,552.55

State Fund 0401 $95,908.13

Sewer Checking 0101 $291.23

Act 13 Checking 5201 $5,266.00

212 in Lue of CD 0460 $12,928.46

General Fund CC 8260 $103,501.20

Act 13 CD 2012 6361 $8,684.41

Act 13 CD 2013 4460 $217,608.80

Act 13 CD 2014 6362 $187,655.06

**EMS** – Joe will be attending mandatory training in September (4 hrs.), submitted report of Kelly Road Bridge Replacement to Al, continue with updates of progress of bridge replacement with supervisors. Found barriers at bridge site, township will use barriers as needed. Arrangement made to bring the barriers to the township building on 8/11/2016.

**Planning Commission** – no report

**COG –** not meeting – no report

**Road master** **report**:

7/7 cut grass  
7/11 met with Elery Nau to hook up ate hearer  
7/13 Talked to Kelly road residents about road closer checked sign   
at Gamble Twp. line  
7/25. Talked to Pat plants and Paul Kremser about guide rail on Chapman bridge. Mowed grass  
7/26 met with guide rail contractor.  Will be mailed a quote. Checked roads and picked up debris from storms finished mowing grass  
7/28 trimmed branches over roads. Ordered signs. Talked to midst ate contractors about barriers from bridge project  
7/29 insulated around water line weed waked around building. Mowed grass cleaned out trucks   
  
Registered Lisa and Wes for LTAP roadside vegetation control class at Woodward Twp. on September 12th   
Working with Darren smith to schedule barrier move from Kelly bridge to building: scheduled for Thursday 8/11 @8am  
Missing township line sign was del. I versed this past week and installed today 8/9/2016  
Road marking sign at intersections of McNamee and Logue hill road was knocked down sometime between Friday evening   
8/5/2016 and Sunday morning 8/7/2016. Was reinstalled today 8/9/2016

**Webmaster report** – no report

**Registration of Property** –

* Transfer of ownership from Rosemary K. Sullivan to Rosemary Sullivan as Trustee of the Rosemary Sullivan Dynasty Real Estate Protector Trust location: 645 McNamee Road, Trout Run, PA. 17771 Parcel No. 06-211-116
* Transfer of ownership from Jonathan T. Adams to Nicholas R. Hawkins and Marsha G. Hawkins Parcel No. 06-210-117A
* Transfer of ownership from Charlene C. Fischer and Gregg E. Fischer to Rick A. Emick location: 11024 Rose Valley Road, Trout Run, PA. 17771 Parcel No. 06-211-145
* Transfer of ownership from Larry C, and Cheryl L. Yaw to Larry C. Yaw location: 11426 Wallis Road, Trout Run, PA. 17771 Parcel No. 06-232-104 and 06-232-105A

**Permits**:

* Certified notice received from BERAN Environmental Services with intent to apply for coverage under Erosion and Sediment Control General Permit (ESCGP-2) for Earth Disturbance with Oil and Gas Exploration, Production Processing or Treatment Operations or Transmission Facilities from the Pennsylvania Department of Environmental Protection (DEP) at Little Fawn Hunting Club Pad A
* Certified notice received from BERAN Environmental Services with intent to apply for coverage under “Joint Application for Pennsylvania Water Obstruction and Encroachment permit and U.S. Army Corps of Engineers Section 404 Permit for Little Fawn Hunting Club Pad A

**Certificates of Occupancy/Approval:** no report

**Drilling Notices**:

* Certified notice received for Atlas Resources, LLC, Stubler Pad A 1H Gas Well is submitting a permit application to PADEP for drilling or altering a well (renewal).

**Correspondence**:

* + Basic Supervision Training – Fred Pryor Seminars $99 in Williamsport September 12, 2016 at Genetti Hotel and Suites
  + Notice for employer’s workers’ compensation for Cascade Township: Employer name: Cascade Township, Policy number HC373654, Insurance Company: Selective Insurance Company of America, Branchville, New Jersey 07890
  + PSATS received “2016” date strip for plaque
  + Verizon Service Protection Plan for $11.99 a month provides diagnostics and repair protection for all Verizon voice, broadband, and FIOS TV connection as well as telephone jacks and inside wiring.
  + Notarized Proof of Publication of Notice in the Williamsport Sun-Gazette of Financial Report for year ending December 31, 2015
  + PA One Call – Information on Ticket Format Change for PA 811 for two ticket types: **No One Call** (used when anyone observes excavation work and has reason to believe there is not a valid One Call notification. **Potential Cross Bore** (called in by plumbers/sewer operations to avoid potential utility damage when clearing clogged sewer drains.
  + Mid-Penn Engineering Corp Brochure
  + LTAP FREE special training “Roadside Vegetation Control” rescheduled for Monday, September 12, 2016, 8 am to 3 pm. At Woodward Township Fire Hall. Call Jane Magyar no later than 9/2/16 @570-320-2130 or visit website at [www.ltap.state.pa.us](http://www.ltap.state.pa.us)
  + Social Media Marketing Conference in Williamsport on October 27th at the Genetti Hotel and Suites cost $149
  + PSATS News Bulletin July-August 2016
  + PSATS Unemployment Compensation Group Trust Election of Member to Board of Trustees – Ballot to be sent September 6, 2016 must be returned by October 21, 2016 – term expires December 31, 2016. Nominee Michael E. Keller brief included of qualifications.

**Old Business**:

* IRS received letter July 8, 2016 continuing to review Form 940 for Dec. 31, 2012
* IRS received letter July 15, 2016 forwarding information to another department concerning the above matter. Follow up within 45 days.
* Berm Spraying
* Sign replacement Wallis Run Road - Done
* Newsletter - Done
* Meeting change notice for newspaper of December 13th to 6th to be submitted
* Audit – adjusting entries for closure of financial audit 2015 pending – Gloria will call Baker Tiley to follow up on status of adjusting entries.
* Jeff suggested that Becci Stugart and Gloria Lewis do mini audit of first six months of 2016 – Due to adjusting entries not received and only four months left of year, suggested to disregard this action.
* Received official notification of closure of Walmart Community Commercial Credit Account with zero balance.
* Tree trimming and cutting

**New Business**:

* Notice of Change of Elected and Appointed Officials for Cascade Township due by September 1, 2016 – Review letter information for update and approval of submission to Lycoming County Association of Township Officials. Supervisors approved submission of letter to Lycoming County Office of Township Officials.
* Look into purchasing an internet service – called Zito. Zito out a job ticket in for reviewing internet service for the township and residents. Zito, at this time only has internet and cable services for a portion of the Trout Run area. Call Exede (Guild) for internet service for Cascade Township
* Charges for providing Right-to-Know information – Discussion for charging to businesses for tax information of township residents. Jeff made a motion to charge $2 per page for Right-To-Know Requests, Al second the motion, all in favor.
* Discussed 90 degree turns – Bieber’s pond area (2), widening the turns.
* Website to do: take off the tree trimming and cutting, put notice of tentative date for Kelly Road Bridge opening 9/12/2016
* Discussed future ambulance service coverage for Cascade Township residents

**Dates to Remember**:

Work Session: September 6, 2016

Supervisors meeting: September 13, 2016

Checks Reviewed and Signed: Chad made a motion to pay the bills, AL second the motion, all in favor.

Meeting Adjourned at 8:25 PM: Al made the motion to adjourn, Chad second it, all in favor.

Respectfully Submitted,

Gloria Lewis, Secretary

Jeff Harris \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Al Evans \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chad Hall \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_